



MEETING MINUTES – MAY 14, 2018

1.0 PRELIMINARY ACTIONS

1.1 Call to Order: The meeting was called to order at 6:37pm. The secretary informed everyone that the meeting would be recorded.

1.2 Welcome & Introductions: We went around the room and everyone introduced themselves...

1.3 Accept Minutes and Agenda: The minutes from the last meeting were approved.

2.0 REPORTS

2.1 Principal's report (Malinda Lansfeldt) –

There is a lot going on. Field day was today—very well organized. We are fortunate to have the space and facilities that we have. There is a ton of parent support. MCAs are finished. We have preliminary scores. Teachers are finishing up benchmark assessments. Next year we will have conferences the first day of school. All elementary students will participate in Ready Set Go. Pictures will be taken at that time also. There will be a Fifth grade celebration. Teachers will have class parties. No sheet cakes, but the PTA can provide one if they wish. Kindergarten Garden Party was last week. No one ordered extra chairs from the H.S. on racks. Will be ordering a couple racks for future use. Concerts are coming up. There will be a one-page district-wide improvement plan next year. Want to make you aware—there are items available for use: two cordless speakers; four folding picnic tables. Literacy roll-out – teachers will get training. The three new 1st-grade teachers are anxious to start next year. We are looking for Reading Corp teachers.

2.2 Guest Speakers (Stacy Southward, Ashley Williams) – Craft and Vendor Shows

We spend \$300 on marketing. We use flyers, yard signs, FB, etc. Fall is a busier time. Our goal is 50% direct sales and 50% crafters. We have done a show at Armstrong Elementary for five years—Thursday nights. Vendors and crafters come at 5pm. Show starts at 6pm. We start setting up at 4:30pm. Cost for room rental is \$16/hour. Grey Cloud Elementary has done Saturday shows. Customers have more time to shop. What we do: Plan. Figure out date. Vett crafters and vendors—seek out local parents first. Collect payments. Provide and collect form ST19 – MN tax form from vendors. Advertise. Put out signs. Set up and take down.

Questions from PTA: **Q:** What do you want from us? **A:** Get the word out to parents. You can have a PTA booth, girl scout/cub scout booth, Spirit Wear booth, etc. **Q:** Do we need to be here on site? **A:** If you want to have a booth. **Q:** Would people have background checks? **A:** We don't as an organization. We would probably have to have it on a Saturday so it wouldn't be an issue. **Q:** What is the cost to us? **A:** We would take room rental and advertising would come out of booth fees—you would get the remainder. **Q:** How many booths here? **A:** Minimum 80. If you could provide room dimensions, we can calculate how many. **Q:** If an outside boutique wanted to come in, would that be okay? **A:** Yes. It would be recommended to charge them a booth fee to maximize profits to the PTA. **Q:** What booth fee would be charged? **A:** \$35 to \$50.

Q: How many crafters do you know in this local area? **A:** We know some in Cottage Grove, Stillwater. **Q:** How about Afton/Lakeland? **A:** Answer was interrupted. **Q:** Can we have a flyer to solicit local crafters/vendors? **A:** Yes. We would help with the flyer.

Can we make a motion to vote on this? Connie needs dates. We would need to get approvals from district to avoid conflicts with Community Ed. There was some discussion about date options: **[Motion was made and seconded for November 10th as a tentative date.]**

2.3 Teacher's report (Allison Puhmann) –

Field day was awesome. The students made clay pots. Band concert was awesome—combined school concerts for one evening performance.

2.4 Board reports (MK, DS) –

Vote on Jessie as co-chair. **[Motion was made, seconded, and passed]**

3.0 ITEMS/EVENTS/FUNDRAISERS

3.1 Carnival – (MK) – Successful. There was a lot of left-over pop. There was some congestion in the hallways. There was some discussion about a different venue for pop toss. Next year will hopefully be outside again. Goal for raffle was \$6k. We were at \$6360 on Friday. Plus there was more that trickled in later to about \$6600 total. The rest of the carnival brought in about \$10k. Face painter and balloon artists were great. We got 10% from the one food truck. Acapulco brought a bigger draw than Scheels. Still working out the numbers. **What Knot** was a no-show.

3.2 Silent Auction – (JJ) – Brought in \$14k. \$1275 came in for Fund-a-need (playground). \$1075 from sponsors. There are still a few items that need to be picked up.

3.3 Web Site – (JJ, DS) – JJ and DS are going to have a meeting to work on what to use for a web site—keep the current site or use a new one. There was some discussion about whether we should pay someone to do the web site. If we attach a value, we will get more response. There was some discussion about seeing if the high school web site classes would be interested.

3.4 Box Tops – (MK) – Meaghan is not present tonight. Last pickup is May 25th.

3.5 Free Little Library – (MK) – Talked to the 4H group and they sounded favorable to the idea. MW will order one tomorrow.

3.6 Playground – (MK) – Academy of Dermatology offers an \$8000 grant for sun shades to schools if we do sun safety training classes at the school. KW offered to do the sessions in the classrooms. Northland Recreation sent us their catalog. Northland is the company that set up the original playground and added updates from time to time.

There was some talk about the outdoor classroom that nobody knew about. Since the word got out, teachers have been using it. The benches are in good shape. There was some discussion about other issues related to the playground: septic system, the road that they now use for deliveries since the new security system was implemented. Now that the outdoor classroom is being used, the consensus was that we keep it in place and purchase new benches if we need them. There was discussion about repurposing the benches and replace the benches with picnic tables. We will try to get the representative here for a visit. There was a question about how to raise \$75,000 for the phase 1 playground project. There was a response from an attendee with some suggestions: Corporate sponsorships, grant writing, parent/business

sponsors, gofundme accounts, buy a tree drive, and give to the max day for the playground. The district will provide funds for resurfacing.

3.7 Shoe Drive – (MK) – Shoes keep coming in. Need to count and sort. They are willing to keep the drive going to the end of the month. We have broken even so we don't have to pay the \$250 shipping fee. We have 22 bags so far, but we have 6 bags with shoes that aren't good enough to donate.

3.8 Walk, Bike, and Roll Day – (MK) – There was some discussion about getting Chomp to come to the event. We ran out of juice boxes. Some students took more than one. There was discussion about getting a fire truck here and do bike safety sessions during physical ed time.

3.9 Book Fair – (KB) – Day One is under our belt. We will go Mon – Thur., 8 to 4 and Friday 8 to 3. The kindergarten class made a big flower as a gift to the school. We didn't do a coin drive this year. It was suggested that the cashiers ask parents (not kids) if they would donate \$1 to "All for Books" donation...

3.10 Let's Eat Out, etc. – (KW) – There was some discussion about trying to get Dunn Bros at our school picnic. Kayla's parents own Dunn Bros. There was some discussion about Dining Out: Culver's night. Café Zupas. Bayport BBQ. Anderson made \$450 at Bayport BBQ. We have a copy of Anderson's PTA budget. **[A motion was made and seconded to have Ashley and Kristen work on "Let's Eat Out" nights for over the summer and next fall.]**

3.11 Yearbook – (MK) – The yearbook is ready. Students should have received them. There was a question about whether we could get a collage of all the school pictures from LifeTouch.

4.0 BUDGET

Budget – (MW) – MW explained that she re-organized the layout... We have \$48k dollars currently in the bank. We have \$16k in our "savings" account.

4.1 Income – She went through the income section and there was discussion about each of the income line items. She has it organized to compare previous years to this year. Total revenue deposited was \$85,500 this year. Proposed for next year \$84,000. There was some discussion about whether we should set a goal for GTTM. **[It was moved and seconded to set a goal of \$5k for next year.]**

4.2 Expenses – She went through the expense section and there was discussion about each of the expense line items. This section is also organized to compare previous years' data. There was some discussion about the Fun Run expenses and income, tiered options for who does the work, etc. There was some discussion about the teacher VISA cards. There was some discussion about offering half of the teacher stipend as Scholastic dollars. There was some discussion about offering a teacher incentive to attend PTA meetings and get extra scholastic funds. It was noted that teachers want to come to PTA events. Teachers were heavily involved in the Glo-Dash. It was noted that Mr. K. donated 2-liter pops because he wasn't able to be at the carnival. **[A motion was made to offer \$100 for three meetings, \$200 for six meetings, and \$300 for nine meetings.]** There will be no staff grant forms next year since we will be spending money on the playground. There was discussion about band, orchestra, interventionist, speech, student advocate, and specialists funding. There was discussion about funding for the library specialist—scholastic dollars instead of cash. There was some discussion about doing a BBQ at the fall dance next year.

4.3 Other budget topics – There was some discussion about how much to allocate to the playground and what fundraiser monies go to the playground project.

4.4 Budget approval – **[A motion was made, seconded, and passed to approve the budget.]**

5.0 FINAL ITEMS

5.1 Last day of school event (ML) - Malinda received an email about an event with Yam Haus on the last day of school at the Afton City Park. The event will be free and open to the Afton-Lakeland school community. They are asking the PTA for support to get the word out. **[A motion was made, seconded, and passed to approve.]**

5.2 Online Directory – Ashley asked for approval to look into an online option for the school directory for next year.

5.3 Scholastic Staff Grant requests –

- Mike Deruyck: \$400 for aquaponics display and aquarium stand. Use left-over gift cards – **[Approved]**
- Lindsey Matthews: (1) Flexible seating for Lindsey of \$900 for four hokey stools and four bean bag chairs. (2) Maker Space. **[Approve one, not both]**. MK will ask her which her highest priority is.
- Lisa Bonhus: (1) Six Mushroom Stools \$600 – **[Approved]**. (2) Books – not approved, wait until we know the new curriculum. (3) Book storage – shelves on casters – not approved, wait.

5.4 Brookview donation – We need to donate the remainder of our payment that we promised to kick-start their PTA fund.

Adjourn – Meeting adjourned at 9:04 pm.

Attendees (11 – more or less): Jennifer Sobiech-Pariseau, Katie Brisson, Stacy Southward, Ashley Williams, Mary Kristensen, Jessie Johnson, Dean Stynsberg, Malinda Landsfeldt, Melissa Wilmes, Kristen Winegar, Ashley Bradbury

General PTA email: afton-lakeland@hotmail.com

Facebook: <https://www.facebook.com/AftonLakeland>

Website: <http://aftonlakeland.my-pta.org>

Text alerts: Text “@alhawks” to 81010. You will be notified ahead of time about PTA events!

Next meeting – September 10, 2018, 6:30pm

Respectfully submitted by Dean Stynsberg, Afton-Lakeland PTA Secretary